

**Special Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Tuesday, January 7, 2020**

The meeting was called to order by Kandice Samuelson, Board President, at 6:30 p.m. Minutes were recorded by Michael Roepke.

Board member	Present	Absent	Late arrival time
Kandice Samuelson	X		
Crystal Ward	X		
Sheri Gipson		X	
David Young	X		
Rachel Roepke	X		
Michael Roepke	X		
Phil Viktora	X		

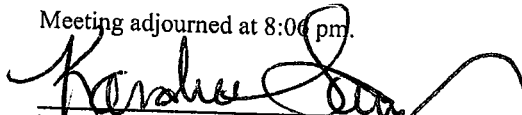
Others present: Superintendent Tammy Brinkman

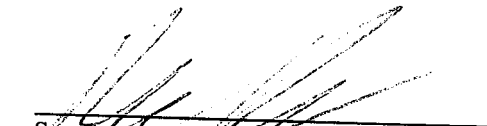
Invited guests: Bo Ledoux, Christine Walker with Claycomb Associates

Topic: Work Session to review and select firms to interview for the Construction Manager at Risk

Topic	Action item	Vote
Adjourn	Motioned by Michael Roepke and seconded by Crystal Ward to adjourn.	In favor: 6 Against: Abstaining:

Meeting adjourned at 8:00 pm.

  
 President

  
 Secretary

**Special Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Monday, January 13, 2020**

The meeting was called to order by Kandice Samuelson, Board President, at 6:30 p.m. Minutes were recorded by Michael Roepke.

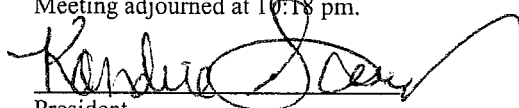
Board member	Present	Absent	Late arrival time
Kandice Samuelson	X		
Crystal Ward	X		
Sheri Gipson		X	
David Young	X		
Rachel Roepke	X		
Michael Roepke	X		
Phil Viktora	X		

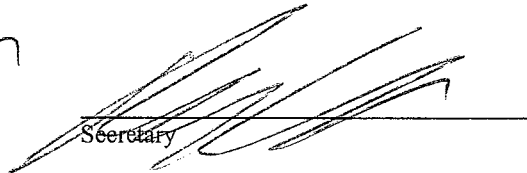
Others present: Superintendent Tammy Brinkman  
Invited guests: Bo Ledoux, Claycomb Associates

Topic: Interview firms for the Construction Manager at Risk  
6:30 Braun & Butler  
7:30 FTWoods  
8:30 Chaney & Cox

Topic	Action item	Vote
Adjourn	Motioned by Michael Roepke and seconded by Crystal Ward to adjourn.	In favor: 6 Against: Abstaining:

Meeting adjourned at 10:18 pm.

  
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President

  
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Secretary

**Regular Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Tuesday, January 14, 2020**

The meeting was called to order by Kandice Samuelson, Board President, at 6:30 p.m. Minutes were recorded by Michael Roepke.

Board member	Present	Absent	Late Arrival Time
Kandice Samuelson	X		
Crystal Ward	X		
Sheri Gipson		X	
David Young	X		
Rachel Roepke	X		
Michael Roepke	X		
Phil Viktora	X		6:59 pm

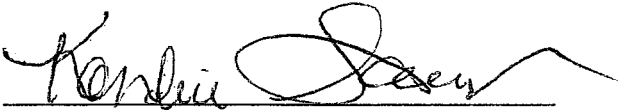
Also present: Superintendent Tammy Brinkman

Invited guests: Jesse Schultz, Terry Wallin, Kevin Lovell, Jennifer Herring, Scott Herring, Miranda Herring, Cowboy of the Month

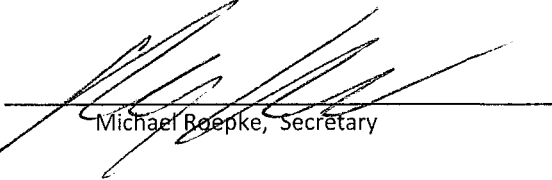
Topic	Action item	Vote
Minutes	Motioned by Michael Roepke and seconded by Crystal Ward to approve the minutes of the meetings held on 12/10/19 and 1/7/2020.	In favor: 5 Against: 0 Abstaining: 0
Bills & Financial statements	Motioned by Rachel Roepke and seconded by David Young to approve the bills and financial reports for December 2019.	In favor: 5 Against: 0 Abstaining: 0
Construction Manager at Risk Contract	Motioned by Crystal Ward and seconded by Michael Roepke to authorize the superintendent to move forward with negotiating the contract with the top ranked firm for Construction Manager at Risk for the CISD 2019 bond project with disclaimer regarding negotiations to proceed from first to second and so forth.	In favor: 5 Against: 0 Abstaining: 0
Prevailing Wage	Motioned by Crystal Ward and seconded by Rachel Roepke to approve the prevailing wage rate scale from Williamson County with the adjustments as presented.	In favor: 6 Against: 0 Abstaining: 0
Executive Session	In: 8:02 pm Out: 9:43 pm	
Personnel	Motioned by Phil Viktora and seconded by Crystal Ward to accept the resignation of board member, Sheri Gipson.	In favor: 6 Against: 0 Abstaining: 0
Personnel	Motioned by Crystal Ward and seconded by David Young to appoint Misty Garwood to fill the open term of Sheri Gipson, School board member until November 2020.	In favor: 6 Against: 0 Abstaining: 0
Adjourn	Motioned by Michael Roepke and seconded by Crystal Ward to adjourn.	In favor: 6 Against: 0

	Abstaining: 0
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Meeting adjourned at 9:51 pm.



Kandice Samuelson, President



Michael Boepke, Secretary

**Special Meeting-Public hearing for FIRST & TAPR  
COUPLAND INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES  
Tuesday, February 11, 2020**

The meeting was called to order by Kandice Samuelson, Board President, at 6:30 p.m. Minutes were recorded by Michael Roepke.

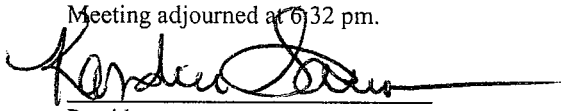
Board member	Present	Absent	Late arrival time
Kandice Samuelson	X		
Crystal Ward	X		
Vacant seat			
David Young	X		
Rachel Roepke	X		
Michael Roepke	X		
Phil Viktora		X	

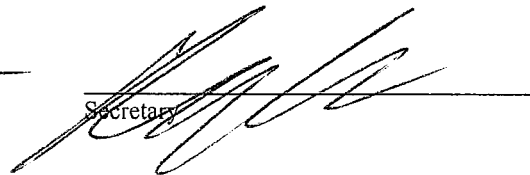
Others present: Superintendent Tammy Brinkman

Invited guests: Bo Ledoux, Christine Walker, Claycomb Associates, Misty Garwood

Topic	Action item	Vote
Adjourn	Motioned by Crystal Ward and seconded by Michael Roepke to adjourn.	In favor: 5 Against: Abstaining:

Meeting adjourned at 6:32 pm.

  
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President

  
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Secretary

**Special Meeting-Board Workshop  
COUPLAND INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES  
Tuesday, February 11, 2020**

The meeting was called to order by Kandice Samuelson, Board President, at 6:33 p.m. Minutes were recorded by Michael Roepke.

Board member	Present	Absent	Late arrival time
Kandice Samuelson	X		
Crystal Ward	X		
Vacant seat			
David Young	X		
,Rachel Roepke	X		
Michael Roepke	X		
Phil Viktora	X		6:48 pm

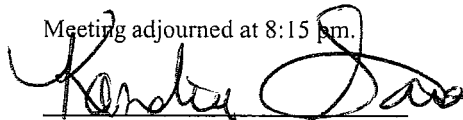
Others present: Superintendent Tammy Brinkman

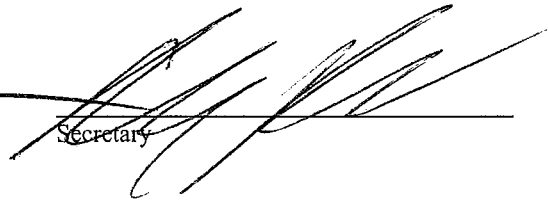
Invited guests: Bo Ledoux, Christine Walker, Claycomb Associates, Misty Garwood, Isaac Smith and parents, Robotics Team, Mr. Brinkman, Stayci Burris

Workshop topic: Discuss building design and renovations

Topic	Action item	Vote
Adjourn	Motioned by Michael Roepke and seconded by Rachel Roepke to adjourn.	In favor: 6 Against: Abstaining:

Meeting adjourned at 8:15 pm.

  
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President

  
\_\_\_\_\_  
Secretary

**Regular Meeting  
COUPLAND INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES  
Tuesday, February 11, 2020**

The meeting was called to order by Kandice Samuelson, Board President, at 8:16 p.m. Minutes were recorded by Michael Roepke.

<b>Board member</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival Time</b>
Kandice Samuelson	X		
Crystal Ward	X		
Misty Garwood	X		
David Young	X		
Rachel Roepke	X		
Michael Roepke	X		
Phil Viktora	X		

Also present: Superintendent Tammy Brinkman

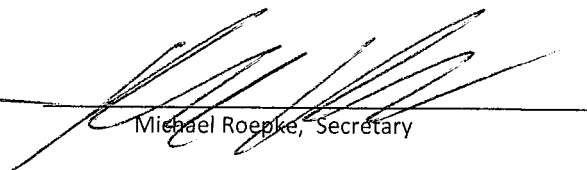
<b>Topic</b>	<b>Action item</b>	<b>Vote</b>
Oath of Office	Misty Garwood was sworn in (to fill the vacancy) by Kandice Samuelsson.	
Minutes	Motioned by Rachel Roepke and seconded by Phil Viktora to approve the minutes of the meetings held on 1/13/20 and 1/14/2020.	In favor: 7 Against: 0 Abstaining: 0
Bills & Financial statements	Motioned by Rachel Roepke and seconded by Crystal Ward to approve the bills and financial reports for January 2020.	In favor: 7 Against: 0 Abstaining: 0
School Calendar 2020 - 2021	Motioned by Michael Roepke and seconded by Crystal Ward to approve the school calendar 20-21 as presented.	In favor: 7 Against: 0 Abstaining: 0
Board goals & objectives	Motioned by Rachel Roepke and seconded by Crystal Ward to approve the board goals & objectives for 2020-21.	In favor: 7 Against: 0 Abstaining: 0
New account-construction	Motioned by Crystal Ward and seconded by Michael Roepke to approve an additional account with First Public Lone Star Investment Pool for construction.	In favor: 7 Against: 0 Abstaining: 0
Executive Session	In: 8:42 pm Out: 9:16 pm	
Personnel	Motioned by Crystal Ward and seconded by Phil Viktora to hire Keagan Olson for the Kindergarten aide and Carole Foehner as a substitute teacher.	In favor: 7 Against: 0 Abstaining: 0
Personnel	Motioned by David Young and seconded by Crystal Ward to add one year to the superintendent's contract and increase her salary by 4%.	In favor: 6 Against: 0 Abstaining: 1 (MG)
Adjourn	Motioned by Crystal Ward and seconded by Kandice Samuelson to adjourn.	In favor: 7 Against: 0

		Abstaining: 0
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Meeting adjourned at 9:18~~5~~ pm.



Kandice Samuelson, President



Michael Roepke, Secretary



**Special Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Tuesday, February 25, 2020**

The meeting was called to order by Kandice Samuelson, Board President, at 6:30 p.m. Minutes were recorded by Michael Roepke.

Board member	Present	Absent	Late arrival time
Kandice Samuelson	X		
Crystal Ward	X		
Misty Garwood	X		
David Young	X		
Rachel Roepke	X		
Michael Roepke	X		
Phil Viktora	X		

Others present: Superintendent Tammy Brinkman

Invited guests: Bo Ledoux, Christine Walker of Claycomb Associates, Christian Merritt of Live Oak Financial, Jeff Gulbas of McCall, Parkhurst and Horton

Topic	Action item	Vote
Bond Order	Motioned by Crystal Ward and seconded by Michael Roepke to approve the order authorizing the issuance of unlimited tax school building bonds; levying an annual valorem tax and providing for the security for and payment of said bonds; approving an official statement; authorizing submission of the bonds to the Texas Attorney General and enacting other provisions related to the subject.	In favor: 7 Against: Abstaining:
CMAR Contract	Motioned by Rachel Roepke and seconded by Phil Viktora to approve the contract between Coupland ISD and Chaney & Cox for the Construction Manager at Risk for the 2019 bond project along with the general conditions of the contract for construction.	In favor: 7 Against: Abstaining:
Adjourn	Motioned by Rachel Roepke and seconded by Crystal Ward to adjourn.	In favor: 7 Against: Abstaining:

Meeting adjourned at 9:13 pm.

\_\_\_\_\_  
 President

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 Secretary



**Regular Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Tuesday, March 17, 2020**

The meeting was called to order by Kandice Samuelson, Board President, at 6:30 p.m. Minutes were recorded by Michael Roepke.

<b>Board member</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival Time</b>
Kandice Samuelson	X		
Crystal Ward	X		
Misty Garwood	X		
David Young	X		
Rachel Roepke	X		
Michael Roepke	X		
Phil Viktora	X		

Also present: Superintendent Tammy Brinkman

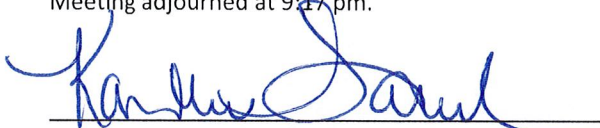
Invited guests: Bo Ledoux

Guests: John Hatley

<b>Topic</b>	<b>Action item</b>	<b>Vote</b>
Minutes	Motioned by Misty Garwood and seconded by Crystal Ward to approve the minutes of the meetings held on 2/11/20 and 2/25/2020 with noted changes.	In favor: 7 Against: 0 Abstaining: 0
Bills & Financial statements	Motioned by Michael Roepke and seconded by Crystal Ward to approve the bills and financial reports for February 2020.	In favor: 7 Against: 0 Abstaining: 0
Audit Engagement	Motioned by Rachel Roepke and seconded by Crystal Ward to approve the audit engagement letter with Karl Kacir.	In favor: 7 Against: 0 Abstaining: 0
Bond 2019 building design	Motioned by Michael Roepke and seconded by Crystal Ward to approve the bond 2019 building design.	In favor: 7 Against: 0 Abstaining: 0
TEKS Certification	Motioned by Rachel Roepke and seconded by Crystal Ward to approve the Allotment & TEKS Certification, 2020-2021.	In favor: 7 Against: 0 Abstaining: 0
Executive Session	In: 9:07 pm Out: 9:11 pm	
Personnel	Motioned by Phil Viktora and seconded by Crystal Ward to hire Galinda Rodriguez and Katherine George as a substitute teacher.	In favor: 7 Against: 0 Abstaining: 0
Personnel	Motioned by David Young and seconded by Misty Garwood to approve the teacher contracts as presented.	In favor: 5 Against: 2 (CW, MR) Abstaining: 0

Adjourn	Motioned by Michael Roepke and seconded by Crystal Ward to adjourn.	In favor: 7 Against: 0 Abstaining: 0

Meeting adjourned at 9:17 pm.

  
Kandice Samuelson, President

  
Michael Roepke, Secretary

**Emergency Meeting  
COUPLAND INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES  
Thursday, March 19, 2020**

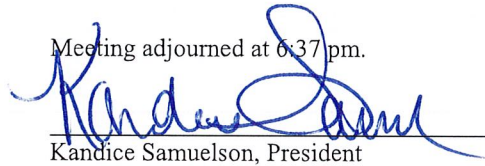
The meeting was called to order by Kandice Samuelson, Board President, at 5:00 p.m. Minutes were recorded by Michael Roepke.

Board member	Present	Absent	Late arrival time
Kandice Samuelson	X		
Crystal Ward	X		
Misty Garwood	X		
David Young	X		
Rachel Roepke	X		
Michael Roepke	X		
Phil Viktora	X		

Others present: Superintendent Tammy Brinkman  
Guests: Paul Brinkman

Topic	Action item	Vote
School Calendar 2019-2020	Motioned by Phil Viktora and seconded by David Young to alter the 2019-2020 school calendar and extend the school year to June 5, 2020 due to COVID-19 dictating school shut down by Governor Abbott through April 3, 2019.	In favor: 6 Against: 1 (MG) Abstaining:
Resolution	Motioned by Michael Roepke and seconded by Crystal Ward to approve the resolution to pay all employees in the event of school closure due to COVID-19 and the inability to reopen school and make up missed days.	In favor: 7 Against: Abstaining:
School calendar 2019-2020	Motioned by Crystal Ward and seconded by Misty Garwood to modify the 2019-2020 school calendar to remove April 13 as a holiday and add May 21 <sup>st</sup> as full day and add May 25 <sup>th</sup> as a holiday.	In favor: 7 Against: Abstaining:
Adjourn	Motioned by Crystal Ward and seconded by Kandice Samuelson to adjourn.	In favor: 7 Against: Abstaining:

Meeting adjourned at 6:37 pm.

  
Kandice Samuelson, President

  
Michael Roepke, Secretary

**Regular Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Tuesday, April 14, 2020**

The meeting was called to order by Kandice Samuelson, Board President, at 6:30 p.m. Minutes were recorded by Michael Roepke.

Board member	Present	Absent	Late Arrival Time
Kandice Samuelson (KS)	X		
Crystal Ward (CW)	X		
Misty Garwood (MG)	X		
David Young (DY)	X(via Zoom)		
Rachel Roepke (RR)	X		
Michael Roepke (MR)	X		
Phil Viktora (PV)	X		

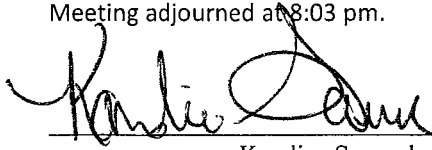
Also present: Superintendent Tammy Brinkman

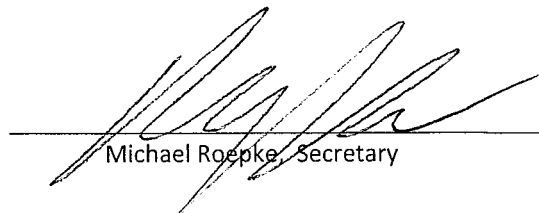
Invited guests: Rebecca Vernier to present Around the World student projects

Guests: none

Topic	Action item	Vote
Minutes	Motioned by Michael Roepke and seconded by Crystal Ward to approve the minutes of the meetings held on 3/17/20 and 3/19/2020 as presented.	In favor: 7 Against: 0 Abstaining: 0
Bills & Financial statements	Motioned by David Young and seconded by Crystal Ward to approve the bills and financial reports for March 2020.	In favor: 7 Against: 0 Abstaining: 0
Building Codes	Motioned by Rachel Roepke and seconded by Misty Garwood to adopt the 2015 building codes for the 2019 bond project .	In favor: 7 Against: 0 Abstaining: 0
Adjourn	Motioned by Crystal Ward and seconded by Misty Garwood to adjourn.	In favor: 7 Against: 0 Abstaining: 0

Meeting adjourned at 8:03 pm.

  
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 Kandice Samuelson, President

  
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 Michael Roepke, Secretary

**Regular Meeting  
COUPLAND INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES  
Tuesday, May 12, 2020**

The meeting was called to order by Kandice Samuelson, Board President, at 6:30 p.m. Minutes were recorded by Michael Roepke.


Board member	Present	Absent	Late Arrival Time
Kandice Samuelson	X		
Crystal Ward	X		
Misty Garwood	X		
David Young		X	
Rachel Roepke	X		
Michael Roepke	X		
Phil Viktora	X		

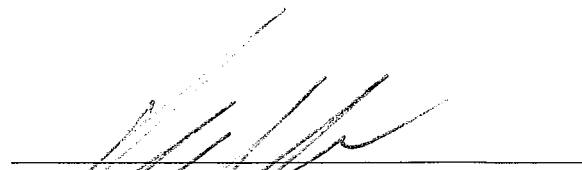
Also present: Superintendent Tammy Brinkman

Invited guests: Christine Walker

Topic	Action item	Vote
Minutes	Motioned by Michael Roepke and seconded by Crystal Ward to approve the minutes of the regular meeting held on 4/14/2020.	In favor: 6 Against: 0 Abstaining: 0
Bills & Financial statements	Motioned by Phil Viktora and seconded by Crystal Ward to approve the bills and financial reports for April 2020.	In favor: 6 Against: 0 Abstaining: 0
2019-2020 School Calendar	Motioned by Rachel Roepke and seconded by Misty Garwood to return to the original school calendar for 2019-2020 with the last instructional day of 5/21/2020.	In favor: 6 Against: 0 Abstaining: 0
Adjourn	Motioned by Crystal Ward and seconded by Michael Roepke to adjourn.	In favor: 6 Against: 0 Abstaining: 0

Meeting adjourned at 8:15 pm

  
Kandice Samuelson, President

  
Michael Roepke, Secretary

Special Meeting  
 COUPLAND INDEPENDENT SCHOOL DISTRICT  
 BOARD OF TRUSTEES  
 Tuesday, June 2, 2020

The meeting was called to order by Kandice Samuelson, Board President, at 6:31 p.m. Minutes were recorded by Michael Roepke.

Board member	Present	Absent	Late Arrival Time
Kandice Samuelson	X		
Crystal Ward	X		
Misty Garwood	X		
David Young	X		6:39 pm
Rachel Roepke	X		
Michael Roepke	X		
Phil Viktora	X		

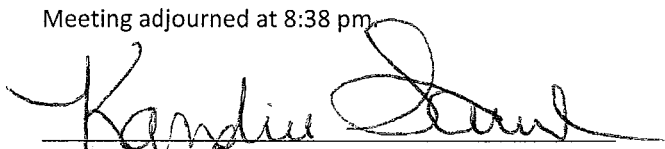
Also present: Superintendent Tammy Brinkman

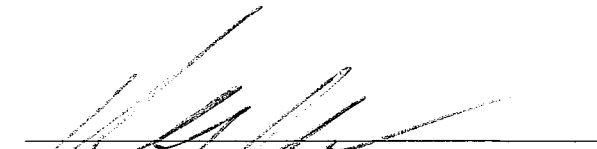
Presenter: John Tanner, Test Sense

Team of 8 training on Accountability

Topic	Action item	Vote
Adjourn	Motioned by Crystal Ward and seconded by Misty Garwood to adjourn.	In favor: 7 Against: 0 Abstaining: 0

Meeting adjourned at 8:38 pm.

  
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 Kandice Samuelson, President

  
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 Michael Roepke, Secretary

**Special Meeting/Workshop  
COUPLAND INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES  
Wednesday, June 3, 2020**

The meeting was called to order by Kandice Samuelson, Board President, at 6:35 p.m. Minutes were recorded by Tammy Brinkman.

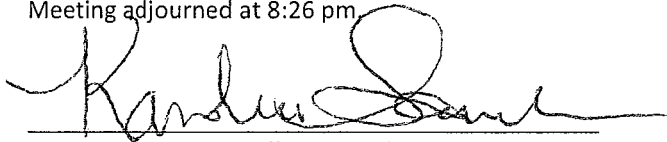
Board member	Present	Absent	Late Arrival Time
Kandice Samuelson	X		
Crystal Ward	X		
Misty Garwood	X		
David Young	X via Google Meet		
Rachel Roepke	X via Google Meet		Left at 7:00 pm
Michael Roepke		X	
Phil Viktora		X	

Also present: Superintendent Tammy Brinkman

Invited guests: Stephen Cox, Charlie Cox, Chaney & Cox & Christine Walker, Bo Ledoux with Claycomb Associates

Topic	Action item	Vote
Adjourn	Motioned by David Young and seconded by Crystal Ward to adjourn.	In favor: 4 Against: 0 Abstaining: 0

Meeting adjourned at 8:26 pm



Kandice Samuelson, President



Michael Roepke, Secretary



**Regular Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Tuesday, June 9, 2020**

The meeting was called to order by Kandice Samuelson, Board President, at 6:31 p.m. Minutes were recorded by Michael Roepke.

<b>Board member</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival Time</b>
Kandice Samuelson	X		
Crystal Ward		X	
Misty Garwood		X	
David Young	X via Zoom		6:37 pm arrival
Rachel Roepke	X		
Michael Roepke	X		
Phil Viktora	X		

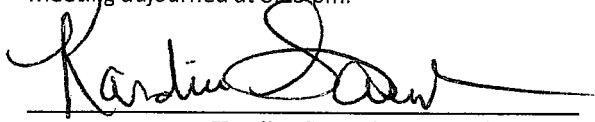
Also present: Superintendent Tammy Brinkman

Invited guests: Christine Walker

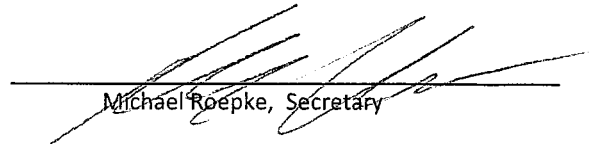
<b>Topic</b>	<b>Action item</b>	<b>Vote</b>
Minutes	Motioned by Michael Roepke and seconded by Rachel Roepke to approve the minutes of the regular meeting held on 5/12/2020 and special meetings held on June 2 & 3, 2020.	In favor: 4 Against: 0 Abstaining: 0
Bills & Financial statements	Motioned by Rachel Roepke and seconded by Phil Viktora to approve the bills and financial reports for May 2020.	In favor: 4 Against: 0 Abstaining: 0
DAEP Agreement	Motioned by Michael Roepke and seconded by Rachel Roepke to approve the agreement for DAEP with Taylor ISD for 2020-2021.	In favor: 4 Against: 0 Abstaining: 0
JJAEF Agreement	Motioned by Rachel Roepke and seconded by Phil Viktora to approve the JJAEF agreement for the 2020-2021 school year.	In favor: 4 Against: 0 Abstaining: 0
Construction Documents	Motioned by Michael Roepke and seconded by Phil Viktora to approve the construction documents as presented with noted changes.	In favor: 5 Against: 0 Abstaining: 0
Construction bids	Motioned by Phil Viktora and seconded by Rachel Roepke to approve Chaney & Cox to solicit bids for the 2019 bond project.	In favor: 5 Against: 0 Abstaining: 0
Missed Days Waiver	Motioned by Michael Roepke and seconded by Phil Viktora to approve the missed school days waiver due to COVID-19.	In favor: 5 Against: 0 Abstaining: 0
Security Training	Motioned by Kandice Samuelson and seconded by Michael Roepke to certify Coupland ISD is in compliance with the employees security awareness training requirements and audit requirements of Section	In favor: 5 Against: 0 Abstaining: 0

	2054.5191 Govt. Code.	
Resignation	Motioned by Michael Roepke and seconded by Phil Viktora to accept the resignation of Elka Durrwachter.	In favor: 5 Against: 0 Abstaining: 0
Adjourn	Motioned by Rachel Roepke and seconded by Phil Viktora to adjourn.	In favor: 5 Against: 0 Abstaining: 0

Meeting adjourned at 8:13 pm.



Kandice Samuelson, President



Michael Roepke, Secretary

**Special Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Tuesday, July 7, 2020**

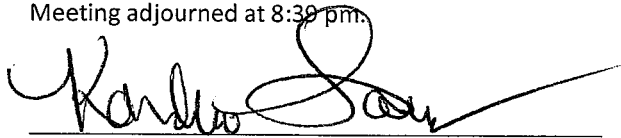
The meeting was called to order by Kandice Samuelson, Board President, at 6:30 p.m. Minutes were recorded by Michael Roepke.

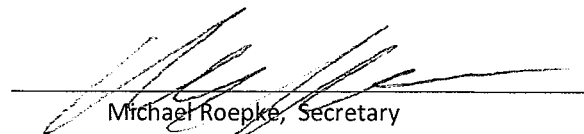
Board member	Present	Absent	Late Arrival Time
Kandice Samuelson	X		
Crystal Ward	X		
Misty Garwood	X		
David Young		X	
Rachel Roepke	X		
Michael Roepke	X		
Phil Viktora	X		Arrived at 6:47 pm

Also present: Superintendent Tammy Brinkman, Bo Ledoux, Christine Walker, Stephen Cox, and Charlie Cox

Topic	Action item	Vote
Guarantee Maximum Price	Motioned by Michael Roepke and seconded by Crystal Ward to approve the guaranteed maximum price (GMP) for the 2019 bond project to be \$6,168,404.00.	In favor: 6 Against: 0 Abstaining: 0
Adjourn	Motioned by Crystal Ward and seconded by Misty Garwood to adjourn.	In favor: 6 Against: 0 Abstaining: 0

Meeting adjourned at 8:39 pm.

  
 \_\_\_\_\_  
 Kandice Samuelson, President

  
 \_\_\_\_\_  
 Michael Roepke, Secretary

**Regular Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Tuesday, July 14, 2020**

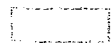
The meeting was called to order by Kandice Samuelson, Board President, at 6:30 p.m. Minutes were recorded by Michael Roepke.

Board member	Present	Absent	Late Arrival Time
Kandice Samuelson	X		
Crystal Ward		X	
Misty Garwood	X		
David Young	X via Zoom		6:34 pm arrival
Rachel Roepke	X		
Michael Roepke	X		
Phil Viktora	X		

Also present: Superintendent Tammy Brinkman

Invited guests: Christine Walker

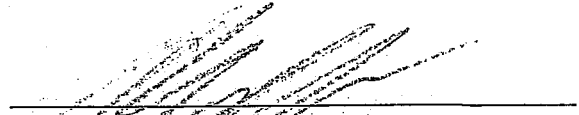
Topic	Action item	Vote
Minutes	Motioned by Michael Roepke and seconded by Phil Viktora to approve the minutes of the regular meeting held on June 9, 2020 and special meeting held on July 7, 2020.	In favor: 5 Against: 0 Abstaining: 0
Bills & Financial statements	Motioned by Phil Viktora and seconded by Rachel Roepke to approve the bills and financial reports for June 2020.	In favor: 6 Against: 0 Abstaining: 0
Budget amendment	Motioned by Michael Roepke and seconded by David Young to approve the budget amendments for 599 and 699 accounts as presented.	In favor: 6 Against: 0 Abstaining: 0
Designate/Commit fund balance	Motioned by Phil Viktora and seconded by Michael Roepke to commit \$1.4 million dollars from fund balance for construction.	In favor: 6 Against: 0 Abstaining: 0
Employee Handbook	Motioned by Michael Roepke and seconded by Phil Viktora to approve the 2020-2021 Employee Handbook.	In favor: 6 Against: 0 Abstaining: 0
Student Code of Conduct	Motioned by Kandice Samuelson and seconded by Phil Viktora to approve the Student Code of Conduct for 2020-2021.	In favor: 6 Against: 0 Abstaining: 0
T-TESS Appraisal Calendar	Motioned by Michael Roepke and seconded by Misty Garwood to approve the T-TESS Appraisal Calendar for 2020-2021.	In favor: 6 Against: 0 Abstaining: 0
Call for Election	Motioned by Kandice Samuelson and seconded by Michael Roepke to call for the school board election on November 4, 2020.	In favor: 6 Against: 0 Abstaining: 0

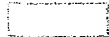


Tax Assessor Collector	Motioned by Phil Viktora and seconded by Misty Garwood to appoint Rebecca Turner as the individual to calculate and prepare the 2020 no-new revenue and rater approved tax rates for CISD.	In favor: 6 Against: 0 Abstaining: 0
Personnel	Motioned by Michael Roepke and seconded by Misty Garwood to approve the hire of Linda Benitez as Kitchen Manager.	In favor: 6 Against: 0 Abstaining: 0
Adjourn	Motioned by Kandice Samuelson and seconded by Phil Viktora to adjourn.	In favor: 6 Against: 0 Abstaining: 0

Meeting adjourned at 8:09 pm.

  
 \_\_\_\_\_  
 Kandice Samuelson, President

  
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 Michael Roepke, Secretary



**Special Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Monday, August 3, 2020**


The meeting was called to order by Kandice Samuelson, Board President, at 6:30 p.m. Minutes were recorded by Michael Roepke.

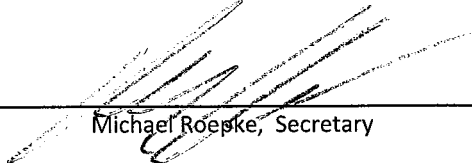
Board member	Present	Absent	Late Arrival Time
Kandice Samuelson	X		
Crystal Ward	X		
Misty Garwood		X	
David Young	X		Arrived at 6:44 pm
Rachel Roepke	X		
Michael Roepke	X		
Phil Viktora	X		

Also present: Superintendent Tammy Brinkman, Paul Brinkman

Topic	Action item	Vote
Interlocal Acquisition Agreement	Motion by Rachel Roepke and seconded by Michael Roepke to approve and enter into the Operation Connectivity Interlocal Acquisition agreement and authorize the superintendent to take all necessary actions under such agreement.	In favor: 5 Against: 0 Abstaining: 0
Adjourn	Motioned by Crystal Ward and seconded by Phil Viktora to adjourn.	In favor: 6 Against: 0 Abstaining: 0

Meeting adjourned at 6:47 pm.

  
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 Kandice Samuelson, President

  
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 Michael Roepke, Secretary

**Regular Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Tuesday, August 11, 2020**

The meeting was called to order by Kandice Samuelson, Board President, at 6:30 p.m. Minutes were recorded by Michael Roepke.

<b>Board member</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival Time</b>
Kandice Samuelson (KS)	X		
Crystal Ward (CW)	X		
Misty Garwood (MG)		X	
David Young (DY)	X via Goggle Meet		7:53 pm
Rachel Roepke (RR)	X		
Michael Roepke (MR)	X		
Phil Viktora (PV)	X		

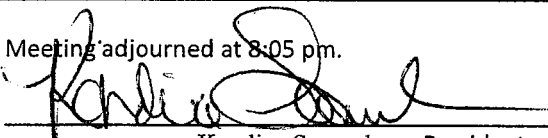
Also present: Superintendent Tammy Brinkman

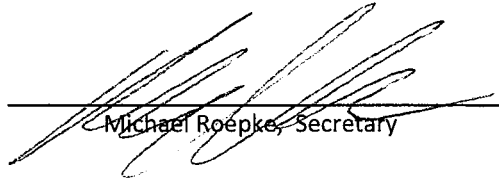
Guest Speaker: Christine Walker: Construction Update

<b>Topic</b>	<b>Action item</b>	<b>Vote</b>
Minutes	Motioned by Michael Roepke and seconded by Phil Viktora to approve the minutes of the meetings held on 7/14/2020 & 8/3/2020.	In favor: 5 Against: 0 Abstaining: 0
Bills & Financial statements	Motioned by Phil Viktora and seconded by Crystal Ward to approve the bills and financial reports for July 2020.	In favor: 5 Against: 0 Abstaining: 0
Undesignate funds	Motioned by Rachel Roepke and seconded by Crystal Ward to Undesignate \$100,000 for building renovations from the 199 funds that are designated for construction.	In favor: 5 Against: 0 Abstaining: 0
Budget Amendment	Motioned by Crystal Ward and seconded by Rachel Roepke to approve the budget journal entries as presented.	In favor: 5 Against: 0 Abstaining: 0
Health Insurance Plan	Motioned by Crystal Ward and seconded by Phil Viktora to continue the health insurance plan with no changes.	In favor: 5 Against: 0 Abstaining: 0
Investment Policy Resolution	Motioned by Crystal ward and seconded by Rachel Roepke to adopt the investment policy resolution as presented.	In favor: 5 Against: 0 Abstaining: 0
Tax Rate Enrichment Pennies	Motioned by Crystal Ward and seconded by Rachel Roepke to approve the \$0.05 enrichment pennies for the tax rate.	In favor: 5 Against: 0 Abstaining: 0
Proposed Tax Rate	Motioned by Phil Viktora and seconded by Michael Roepke to propose a tax rate of \$1.1539	In favor: 5 Against: 0 Abstaining: 0
National Incident	Motioned by Kandice Samuelson and seconded by Crystal	In favor: 5

Management System	Ward to adopt the NIMS for emergencies.	Against: 0 Abstaining: 0
Policy Update 115	Motioned by Crystal Ward and seconded by Michael Roepke to approve policy update 115 affecting local policies as presented	In favor: 5 Against: 0 Abstaining: 0
Attestation for Remote Learning	Motioned by Michael Roepke and seconded by Crystal Ward to approve the submission of the attestation for synchronous and asynchronous instruction during the 2020-2021 school year.	In favor: 5 Against: 0 Abstaining: 0
Adjourn	Motioned by Crystal Ward and seconded by Kandice Samuelson to adjourn.	In favor: 6 Against: 0 Abstaining: 0

Meeting adjourned at 8:05 pm.

  
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 Kandice Samuelson, President

  
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 Michael Roepke, Secretary



**Special Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Thursday, August 27, 2020**

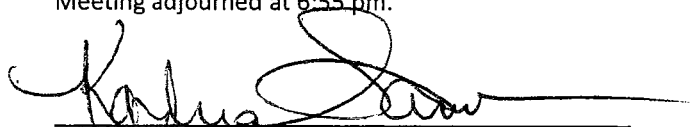
The meeting was called to order by Kandice Samuelson, Board President, at 6:34 p.m. Minutes were recorded by Phil Viktora.


<b>Board member</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival/early dismissal Time</b>
Kandice Samuelson (KS)	X		
Crystal Ward (CW)	X (via Meet)		Left meeting at 6:49 pm
Misty Garwood (MG)	X		
David Young (DY)	X (via Meet)		
Rachel Roepke (RR)	X (via Meet)		
Michael Roepke (MR)		X	
Phil Viktora (PV)	X		

Also present: Superintendent Tammy Brinkman

<b>Topic</b>	<b>Action item</b>	<b>Vote</b>
Amended budget 2019-2020	Motioned by Crystal Ward and seconded by Rachel Roepke to approve the amended budget for the 2019-2020 school year as presented.	In favor: 6 Against: 0 Abstaining: 0
Proposed budget 2020-2021	Motioned by Rachel Roepke and seconded by Phil Viktora to approve the proposed budget for 2020-2021 as presented.	In favor: 6 Against: 0 Abstaining: 0
Tax Rate Maintenance & Operations	Motioned by Rachel Roepke and seconded by David Young to adopt a tax rate of \$0.9217 per \$100 value which is effectively a .0099% increase in the tax rate for maintenance and operations.	In favor: 6 Against: 0 Abstaining: 0
Tax Rate Interest & Sinking	Motioned by Phil Viktora and seconded by Misty Garwood to adopt a tax rate of \$0.232257 per \$100 value tax rate for interest and sinking.	In favor: 5 Against: 0 Abstaining: 0
Personnel	Motioned by David Young and seconded by Rachel Roepke to <del>approve</del> <sup>accept</sup> the resignation of Justin Krueger.	In favor: 5 Against: 0 Abstaining: 0
Adjourn	Motioned by Misty Garwood and seconded by Rachel Roepke to adjourn.	In favor: 5 Against: 0 Abstaining: 0

Meeting adjourned at 6:55 pm.

  
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 President

  
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 Secretary

**Public Hearing**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Thursday, August 27, 2020**

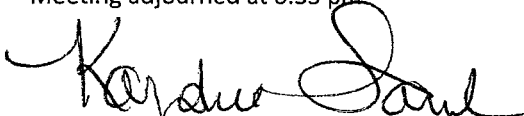
The meeting was called to order by Kandice Samuelson, Board President, at 6:31 p.m. Minutes were recorded by Phil Viktora.

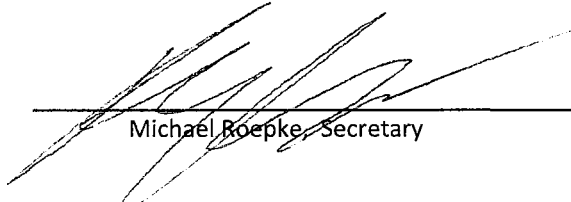
<b>Board member</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival Time</b>
Kandice Samuelson (KS)	X		
Crystal Ward (CW)	X (via Meet))		Joined 6:32 pm
Misty Garwood (MG)	X		
David Young (DY)	X (via Meet)		
Rachel Roepke (RR)	X (via Meet)		
Michael Roepke (MR)		X	
Phil Viktora (PV)	X		

Also present: Superintendent Tammy Brinkman

<b>Topic</b>	<b>Action item</b>	<b>Vote</b>
Adjourn	Motioned by Phil Viktora and seconded by Crystal Ward to adjourn.	In favor: 6 Against: 0 Abstaining: 0

Meeting adjourned at 6:33 pm

  
 \_\_\_\_\_  
 Kandice Samuelson, President

  
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 Michael Roepke, Secretary

**Regular Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Tuesday, September 8, 2020**

The meeting was called to order by Kandice Samuelson, Board President, at 6:30 p.m. Minutes were recorded by Michael Roepke.

<b>Board member</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival Time</b>
Kandice Samuelson (KS)	X		
Crystal Ward (CW)	X via Goggle Meet		
Misty Garwood (MG)	X		Arrived 6:38 pm
David Young (DY)	X via Goggle Meet		
Rachel Roepke (RR)	X		
Michael Roepke (MR)	X		
Phil Viktora (PV)	X		

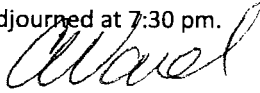
Also present: Superintendent Tammy Brinkman

Guest Speaker: Christine Walker: Construction Update

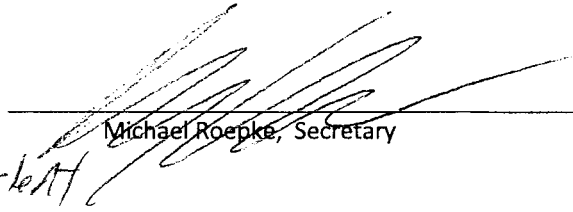
<b>Topic</b>	<b>Action item</b>	<b>Vote</b>
Minutes	Motioned by Michael Roepke and seconded by Rachel Roepke to approve the minutes of the meetings held on 8/11/2020 & 8/27/2020.	In favor: 7 Against: 0 Abstaining: 0
Bills & Financial statements	Motioned by Crystal ward and seconded by Rachel Roepke to approve the bills and financial reports for August 2020.	In favor: 7 Against: 0 Abstaining: 0
Budget Amendment	Motioned by Phil Viktora and seconded by Misty Garwood to approve the budget journal entries as presented.	In favor: 7 Against: 0 Abstaining: 0
Maintenance Note/loan agreement	Motioned by David Young and seconded by Misty Garwood to approve the Coupland ISD loan agreement (2020) for \$879,000 at 1.73 interest rate for 15 years and take all actions relating thereto.	In favor: 7 Against: 0 Abstaining: 0
Alternate #5 on Construction Project	Motioned by Phil Viktora and seconded by David Young to approve alternate #5 on the construction project for gymnasium windows up to \$25,000.	In favor: 7 Against: 0 Abstaining: 0
Trustee Election Cancellation	Motioned by Rachel Roepke and seconded by Crystal Ward to order the cancellation of the trustee election set for November 3, 2020.	In favor: 7 Against: 0 Abstaining: 0
Adjunct Faculty Agreement	Motioned by Crystal Ward and seconded by Michael Roepke to approve the resolution for Williamson and Bastrop County 4H extracurricular status and adjunct faculty agreement	In favor: 7 Against: 0 Abstaining: 0
Adjourn	Motioned by Crystal Ward and seconded by Michael	In favor: 7

	Roepke to adjourn.	Against: 0 Abstaining: 0
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Meeting adjourned at 7:30 pm.



Kandice Samuelson, President



Michael Roepke, Secretary

Crystal Ward, Vice President

**Special Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Monday, September 21, 2020**


The meeting was called to order by Kandice Samuelson, Board President, at 6:30 p.m. Minutes were recorded by Michael Roepke. The meeting was held virtually through Google Meet.

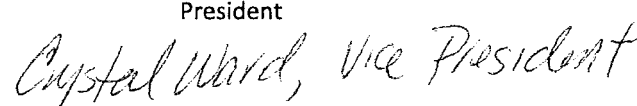
<b>Board member</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival/early dismissal Time</b>
Kandice Samuelson (KS)	X		
Crystal Ward (CW)	X		
Misty Garwood (MG)	X		
David Young (DY)	X		
Rachel Roepke (RR)	X		
Michael Roepke (MR)	X		
Phil Viktora (PV)	X		

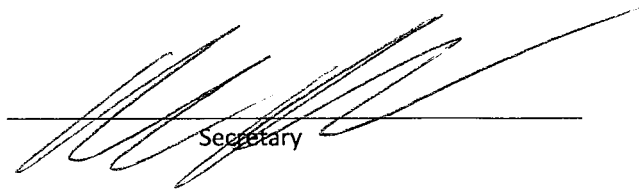
Also present: Superintendent Tammy Brinkman

<b>Topic</b>	<b>Action item</b>	<b>Vote</b>
Personnel-Social Studies teacher	Motioned by Crystal Ward and seconded by Phil Viktora to hire Branden Czarnecki to fill the middle school Social Studies vacancy.	In favor: 7 Against: 0 Abstaining: 0
Personnel-bus driver	Motioned by Michael Roepke and seconded by Crystal Ward to hire Beatrice O-Yeboah to drive the bus .	In favor: 7 Against: 0 Abstaining: 0
Adjourn	Motioned by Crystal Ward and seconded by Kandice Samuelson to adjourn.	In favor: 7 Against: 0 Abstaining: 0

Meeting adjourned at 6:48 pm.

  
 \_\_\_\_\_  
 President

  
 \_\_\_\_\_  
 Crystal Ward, Vice President

  
 \_\_\_\_\_  
 Secretary

**Regular Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Tuesday, October 13, 2020**

The meeting was called to order by Crystal Ward, Board Vice President, at 6:30 p.m. Minutes were recorded by Michael Roepke.

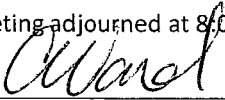
Board member	Present	Absent	Late Arrival Time
Kandice Samuelson (KS)		X	
Crystal Ward (CW)	X		
Misty Garwood (MG)	X		
David Young (DY)		X	
Rachel Roepke (RR)		X	
Michael Roepke (MR)	X		
Phil Viktora (PV)	X		

Also present: Superintendent Tammy Brinkman

Guest Speaker: Christine Walker: Construction Update

Topic	Action item	Vote
Minutes	Motioned by Michael Roepke and seconded by Phil Viktora to approve the minutes of the meetings held on 9/8/2020 & 9/22/2020.	In favor: 4 Against: 0 Abstaining: 0
Bills & Financial statements	Motioned by Michael Roepke and seconded by Phil Viktora to approve the bills and financial reports for September 2020.	In favor: 4 Against: 0 Abstaining: 0
Waiver for Kinder reading instrument due to COVID-19	Motioned by Phil Viktora and seconded by Crystal Ward to approve the waiver for the Kinder reading instrument due to COVID-19.	In favor: 4 Against: 0 Abstaining: 0
Elementary lunch price change	Motioned by Misty Garwood and seconded by Phil Viktora to approve the elementary lunch price increase from \$2.50 to \$2.75.	In favor: 4 Against: 0 Abstaining: 0
Designation of funds for bus	Motioned by Michael Roepke and seconded by Misty Garwood to designate an additional \$100,000 for the purchase of buses.	In favor: 4 Against: 0 Abstaining: 0
Adjourn	Motioned by Misty Garwood and seconded by Michael Roepke to adjourn.	In favor: 4 Against: 0 Abstaining: 0

Meeting adjourned at 8:05 pm.

  
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 Kandice Samuelson, President  
 Crystal Ward

  
 \_\_\_\_\_  
 Michael Roepke, Secretary  
 Terry Wallen

**Regular Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Tuesday, November 10, 2020**

The meeting was called to order by Kandice Samuelson, Board President, at 6:33p.m. Minutes were recorded by Michael Roepke.

<b>Board member</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival Time</b>
Kandice Samuelson (KS)	x		
Crystal Ward (CW)	x		
Misty Garwood (MG)	x		
David Young (DY)	X		6:37pm via Google Meet
Terry Wallin (TW)	x		
Michael Roepke (MR)	x		
Phil Viktora (PV)	x		

Also present: Superintendent Tammy Brinkman

Guest Speakers:

Christine Walker: Construction Update

Karl Kacir: Auditor Report

<b>Topic</b>	<b>Action item</b>	<b>Vote</b>
Swearing in of Terry Wallin	Terry Wallin sworn in as Board Trustee Member by Kandice Samuelson, Board President.	
New Building Flooring	Motioned by Michael Roepke and seconded by Misty Garwood to approve the alternate #6 LVT flooring.	In favor: 7 Against: 0 Abstaining: 0
Board Organization	Motioned by Michael Roepke and Seconded by Misty Garwood to nominate and thus cease nominations to elect Crystal Ward by acclamation to serve as Board President.	In favor: 7 Against: 0 Abstaining: 0
	Motioned by Phil Viktora and Seconded by Misty Garwood to nominate and thus cease nominations to elect Michael Roepke by acclamation to serve as Board Vice-President.	In favor: 7 Against: 0 Abstaining: 0
	Motioned by Phil Viktora and Seconded by Crystal Ward to nominate and thus cease nominations to elect Terry Wallin by acclamation to serve as Board Secretary.	In favor: 7 Against: 0 Abstaining: 0
Minutes	Motioned by Phil Viktora and seconded by Michael Roepke to approve the minutes of the meeting held on 10/13/2020.	In favor: 7 Against: 0 Abstaining: 0
Bills & Financial statements	Motioned by Phil Viktora and seconded by Misty Garwood to approve the bills and financial reports for October 2020.	In favor: 7 Against: 0 Abstaining: 0

Budget Amendment	Motioned by Michael Roepke and seconded by Crystal Ward to approve the Budget Amendment as presented. <ul style="list-style-type: none"> <li>• Establish fund 698</li> <li>• Uncommit \$105,000 for bus purchase</li> </ul>	In favor: 7 Against: 0 Abstaining: 0
Auditors Report	Motioned by Michael Roepke and seconded by Misty Garwood to approve the Auditors Report for 2019-2020	In favor: 7 Against: 0 Abstaining: 0
Tax Roll	Motioned by Kandice Samuelson and seconded by Phil Viktora to approve the 2019 Tax Roll per section 26.09 (e) Texas Property Tax Code	In favor: 7 Against: 0 Abstaining: 0
Bus Purchase	Motioned by Phil Viktora and seconded by Terry Wallin to approve the purchase of the bus from Longhorn International.	In favor: 7 Against: 0 Abstaining: 0
Adjourn	Motioned by Michael Roepke and seconded by Misty Garwood to adjourn.	In favor: 7 Against: 0 Abstaining: 0

Meeting adjourned at 8:55 pm.

Crystal Ward, President

Terry Wallin, Secretary



**Regular Meeting**  
**COUPLAND INDEPENDENT SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Tuesday, December 8, 2020**

The meeting was called to order by Crystal Ward, Board President, at 6:30p.m. Minutes were recorded by Terry Wallin.

<b>Board member</b>	<b>Present</b>	<b>Absent</b>	<b>Late Arrival Time</b>
Kandice Samuelson (KS)	x		
Crystal Ward (CW)	x		
Misty Garwood (MG)	x		
David Young (DY)	X		
Terry Wallin (TW)	x		
Michael Roepke (MR)	x		
Phil Viktora (PV)	x		

Also present: Superintendent Tammy Brinkman

Guest Speakers:

Christine Walker: Construction Update

<b>Topic</b>	<b>Action item</b>	<b>Vote</b>
Approve Bills and financial reports	Motioned by Phil Viktora and seconded by Misty Garwood to approve the bills and financial statements for November.	In favor: 7 Against: 0 Abstaining: 0
Approve a discretionary bonus for December	Motioned by Misty Garwood and seconded by Michael Roepke to approve \$500 discretionary one-time bonus for staff.	In favor: 7 Against: 0 Abstaining: 0

Approve Budget Amendments	Motioned by Michael Roepke and Seconded by Terry Wallin to approve the amendment as presented.	In favor: 7 Against: 0 Abstaining: 0
Minutes	Motioned by Michael Roepke and seconded by Kandice Samuelson to approve the minutes of the meeting held on 11/10/2020.	In favor: 7 Against: 0 Abstaining: 0
Easement for Manville	Motioned by Kandice Samuelson and seconded by Misty Garwood to approve granting the easement to Manville however upon discussion with Manville concerning where the fence will be located on property.	In favor: 7 Against: 0 Abstaining: 0
Authorization for Board President to sign real estate documents	Motioned by David Young and seconded by Michael Roepke to approve Board President to sign real estate documents.	In favor: 7 Against: 0 Abstaining: 0
PTA sponsored brick project	Motioned by Misty Garwood and seconded by Terry Wallin Garwood to approve project.	In favor: 7 Against: 0 Abstaining: 0
Alternate *8 (solid surface counters	Motioned by Michael Roepke and seconded by David Young to approve Alternate #8 (solid surface counters) with it being 2 cm or the cheapest in cost.	In favor: 7 Against: 0 Abstaining: 0
Graphic for the new gym	Motioned by Phil Viktora and seconded by Kandice Samuelson to approve wall graphic for new gym with consideration of the various options presented.	In favor: 7 Against: 0 Abstaining: 0
Adjourn	Motioned by Michael Roepke and seconded by Terry Wallin to adjourn.	In favor: 7 Against: 0 Abstaining: 0

Meeting adjourned at 9:00 pm.

Crystal Ward, President

Terry Wallin, Secretary